



The Polish American Trade Show May 25-26, 2007

Donald E. Stephens Convention Center

5555 North River Road, Rosemont, Illinois

<http://www.tradeTargi.com>

Fax: 773-205-4238

Exhibit Space Reservation & Contract

Name/Primary Contact _____

Company _____

Address _____

City, State, Zip _____

Phone: _____ Fax: _____ E-mail: _____

Trade Show participation and payment options:

\$1,050.00 per Booth/PACC Members (**10% discount for registrations by December 31, 2006**)

\$1,350.00 per Booth/Non-members (**10% discount for registrations by December 31, 2006**)

All show booths are 10' x 10' and include a 6' skirted table, 2 side chairs, and one waste basket per booth; standard pipe and drape (8' back and 3' sides); exhibitor I.D. sign; and listing in Trade Show Guide. All space is assigned on a first-come, first-served basis, determined upon receipt of this registration form/contract and booth fees, and in the exercise of show management's discretion.

To reserve your space as an Exhibitor or Vendor, please send your completed registration / reservation form, and a 50% non-refundable deposit of the total amount due by December 31, 2006 to receive the 10% discount, or by February 16, 2007 without the discount. The balance of the total amount due must be received by March 16, 2007.

Name and title: _____

Signature: _____ Date: _____

Please send your check, payable to the *Polish American Chamber of Commerce*, to:

PACC – Trade Show
4800 N. Milwaukee Ave., Suite 206
Chicago, IL 60630
U.S.A.

Exhibitor Information: *Please send a brief description (up to 50 words) of your company and the products or services it will feature during the Trade Show. The description will appear in the on-site guide, which will be distributed to all Show attendees. The description can be sent along with this registration form, or e-mailed to info@tradetargi.com or bpuksza@promegagroup.com*

EXHIBITOR INFORMATION

Trade Show Schedule

Exhibit Installation:	Thursday, May 24, 9:00 a.m. - 8:00 p.m.
Opening Ceremony & Reception:	Friday, May 25, 11:30 a.m. – 2:00 p.m.
Show Hours:	Friday, May 25, 10:00 a.m. – 8:00 p.m. Saturday, May 26, 10:00 a.m. – 6:00 p.m.
Exhibit Dismantling:	Saturday, May 26, 6:00 – 8:00 p.m.
Post-Event Reception/Awards:	Sunday, May 27 (details TBA)

Payment Information. Payment may be made by check, or by wire transfer in U.S. dollars. Please contact Show Management (773-205-1998 or info@tradetargi.com) for wire transfer information. A 50% deposit of the total booth fee is due along with this space reservation form no later than February 16, 2007. The balance of the total is due no later than March 16, 2007. Failure to pay the remainder of the balance will result in reservation/contract cancellation and forfeiture of deposit.

Cancellation policy. Cancellation of exhibit space must be received in writing on or before March 31, 2007. Deposits are non-refundable. Cancellations on or before March 31, 2007 are subject to a 75% penalty on the total booth fee. There will be no refunds for cancellations after April 20, 2007.

General Conditions. All exhibits will be **set up at least six (6) hours prior to the official opening** of the Show, and must remain open and staffed during the published Trade Show hours. No exhibits will be allowed to set-up late or dismantle early. No exhibitor shall assign, sublet, or share booth space allotted without written acknowledgement of Show Management. Exhibitors must confine all materials and activities to their contracted booth space. The following activities are prohibited: promotion of products and services other than those manufactured or regularly distributed/provided by the Exhibitor; distribution of product samples outside of contracted booth space; excessive noise; storage or use of materials or substances prohibited by local laws or insurance carriers; use of materials with strong odors; or promotion of activities that could draw attendees away from the Show during its scheduled hours.

Liability. The company or the individual whose name appears on the exhibitor application form shall not hold Sponsor nor Show Management liable for any loss, damage or injury that may occur to the Exhibitor or Exhibitor's employees or property. The Exhibitor expressly releases Sponsor and Show Management from liability and agrees to indemnify same against any and all claims due to carelessness of other exhibitors. Show Management and Sponsor reserve the right to accept or reject any application for exhibit.

Sponsorship. Sponsorship can provide your company with high visibility on Trade Show publications, preferred booth locations, or preferred treatment onsite. For information regarding the Show's sponsorship package, please contact Show Management.

Services / Show Contractors. The official Trade Show service providers are as follows:

Custom graphic services and design – *IntelliZet*, tel. 1.773.506.7136

Banners / large format graphics – *DAXAM, Inc.*, tel. 1.847.750.0120

Printing – *Artpol Printing, Inc.*, tel. 1.773.622.0498

Set-up, labor – *Rosemont Exposition Services*, tel. 1.630.739.5871

Travel and international shipping – *Polamer, Inc.*, Chicago, IL, tel. 1.773.685.8222 (Alicia or Joanna);

Przedsiębiorstwo Zagraniczne *Polamer*, Warsaw, Poland, tel. 48.22.643.0444 (Marzena)